

Subject:Provisional Seniority List of all postsin AEES as on 01/01/2025

The undersigned is directed to forward the Provisional Seniority Lists in the following Posts (Annexures II to XVIII) except the post of Assistant Administrative Officer (Annexure – I) of AEES as on 01/01/2025 prepared in accordance with DoPT O.M. No. 20011/1/2008-Estt.D dated 11/11/2010.

Sr. No.	Posts	Annexure
1.	Assistant Administrative Officer	Annexure –I
2.	Assistant Accounts Officer	Annexure –II
3.	Assistant	Annexure –III
4.	Assistant Accountant	Annexure –IV
5.	Senior Clerk	Annexure –V
6.	Upper Division Clerk	Annexure – VI
7.	Drivers	Annexure – VII
8.	Work Assistants	Annexure – VIII
9.	Lab Assistants	Annexure – IX
10.	Principal	Annexure –X
11.	Vice-Principal	Annexure –XI
12.	Post Graduate Teacher	Annexure –XII
13.	Trained Graduate Teacher	Annexure –XIII
14.	Headmaster/Headmistress	Annexure –XIV
15.	Librarian	Annexure –XV
16.	Special Educator	Annexure – XVI
17.	Primary Teacher	Annexure – XVII
18.	Preparatory Teacher	Annexure – XVIII

2 Appeal if any, with the assignment of the seniority position, Name, category, centre/school, date of birth, date of initial appointment in AEES, date of appointment in present grade/post, educational qualification etc., the officials may submit their representation through proper channel indicating there in detail of their claim <u>along</u> with copy of 1st and 2nd page of service book and valid documentary evidence for necessary action within 30 days from the date of issue of this letter.

3 After last date of receipt of the representation, the case will be considered/examined and alteration/modification/addition if required will be made in the Provisional Seniority List. Thereafter the Seniority List will be treated as final.

4 The Provisional Seniority Lists (Annexures II to XVIII) is also available on AEES website <u>www.aees.gov.in</u> under Recruitment tab.

5 All Heads of AECS/JC and Section Heads of Central Office are requested:

(i) to circulate the Provisional Seniority List amongst the officials concerned working under their control and error/discrepancies, if any noticed, the same may be intimated to this office along with facts and figures after proper verification from the record within 30 days from the date of issue of this letter, if not it shall be construed that the particulars and seniority as assigned to these officials are correct.

(ii) to give wide publicity of the Provisional Seniority List and a copy of the same should be displayed on the "Notice Board" at a conspicuous place.

(iii) to take one copy of the Provisional Seniority List and the signature of the concerned staff should be taken having seen/checked all the details in the given Annexure and has found it to be correct. The said copy, duly signed by the concerned staff should be sent to this office for record. Any omission or error should be brought to the notice of this office.

(iv) that the representation so received from the officials for having any objections with regard to their seniority in their concerned grade/post, should be forwarded to this office **on or before 13/02/2025** at the latest. Any representation received after 13/02/2025 will not be entertained in any case and the seniority position assigned in the Provisional Seniority List will be treated as final. In case no representations are received, a 'Nil' report may please be sent and the seniority list shall be deemed to be final.

(v) Objections with regard to seniority already disposed of will not be entertained.

Encl: Provisional Seniority List as on 01/01/2025 (Annexure II to XVIII)

(Roopa M. Sawant) Asst. Admn. Officer

All Heads of AECS/JC All Section Heads, Central Office, AEES, Mumbai

Copy to:

- 1 Office of Chairman, AEES, Mumbai
- 2 Office of Secretary, AEES, Mumbai
- 3 Principal & HAU, AEES... requested to upload the Provisional Seniority List in AEES Website under Recruitment Tab.
- 4 Chief Administrative Officer, AEES, Mumbai
- 5 Administrative Officer-III, AEES, Mumbai
- 6 Senior Accounts Officer, AEES, Mumbai