Syllabus for the Post of PRT

- **Comprehension**

1. Three or four unseen passages from different genres (prose, poetry, drama, articles, editorials, scientific and literary extracts)
2. Questions will test comprehension, inference, vocabulary, tone, rhetorical devices and logical sequencing

- **Writing Ability**

1. Functional Writing: Formal and Informal Letters: business letters, job applications, letters to editors, complaints and personal letters
2. Report Writing: Factual description of events, newspaper reports and analytical reports,
3. Notices, Circulars, and Press Releases

- **Grammar and Usage**

1. Parts of Speech: Nouns, Pronouns, Verbs, Adverbs, Adjectives, Prepositions, Conjunctions etc.
2. Sentence Structure: Types of sentences, subject-verb agreement, parallelism and sentence connectors
3. Tenses and their Usage: Active-passive voice, sequence of tenses and reported speech
4. Clauses: Noun, adjective, and adverbial clauses
5. Common Errors: Articles, prepositions, modifiers, redundancy and word order
6. Editing and Proofreading: Error detection, sentence correction and transformation

- **हिन्दी**

1. हिन्दी साहित्य का इतिहास
2. गद्य साहित्य की विधाएँ: कहानी, निबन्ध, जीवनी, आत्मकथा, रिपोर्ट
3. अपठित गद्यांश, पद्यांश
4. व्याकरण: प्रसिद्ध मुहावरे और लोकोक्तियाँ, संज्ञा, विशेषण, वचन और उसका व्यावहारिक प्रयोग, गणित के पाठ्यक्रम के अनुरूप हिन्दी में संख्याएँ, संयुक्त अक्षर की पहचान, पर्यायवाची और विलोम शब्द (स्तरानुकूल), सर्वनाम और लिंग की पहचान, विशेषण का संज्ञा के साथ सुसंगत प्रयोग, वचन का प्रयोग, क्रिया, काल और कारक चिन्हों की पहचान, शब्दों के संदर्भ में लिंग का प्रयोग, संधि, संधि विच्छेद ,पर्यायवाची शब्द

- **Mathematics**

1. Geometry**:** Shapes & Spatial Understanding, Solids around us
2. Numbers: Developing a Sense of Numbers, Counting and Operations of Numbers, Addition and Subtraction, Multiplication and Division, Mental Arithmetic, Fractional Numbers, Money, Measurement and Units, Length, Weight, Capacity (Volume), Time, Patterns, LCM, HCF,

Mensuration, Area & Volume, Perimeter, Distance, Time & Speed, Profit & Loss, Percentage & Ratio, Average, Lines and Angles, Circle, Triangles, Statistics/Data Handling

- **TWAU**

1. Family, Friends and Communities, Natural Resources, Understanding the Environment and Environmental Impact, Life Around Us, Gifts of Nature, Food, Shelter, Water, Travel, Things we make and do
2. Physiological processes in Plants, Animals and Human Being, Weather, Climate, Landforms of India
3. Cultural Heritage and Traditions, Governance and Democracy, Constitution of India, Indus Valley Civilization, Gupta Era,
4. Resources of India, Magnets, Materials, Methods of Separation.
5. Visual Art: Objects and Still Life Art, Colours, Paper Crafts, Seals and Prints, Local Art forms of State
6. Yoga, Physical and Motor Fitness, Diet and Health, First Aid and Safety, Ethics in Sports,
7. Fundamental skills of Games- Badminton, Football, Kabaddi, Handball, Kho Kho, Cricket, Hockey, Local Games of various states

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