



परमाणु ऊर्जा शिक्षण संस्था (पंजीकृत)
(भारत सरकार के परमाणु ऊर्जा विभाग का स्वायत्त निकाय)
ATOMIC ENERGY EDUCATION SOCIETY
(An Autonomous Body under Department of Atomic Energy, Govt. of India)
केंद्रीय कार्यालय, वेस्टर्न सेक्टर, पञ्जशिम्-6, अणुशक्तिनगर, मुंबई-400094
CENTRAL OFFICE, Western Sector, AECS-6, Anushaktinagar, Mumbai-400094
दूरभाष / Telephone : 2556 5049 / 2557 1501 / 2550 3310 Ext. 222/225
वेबसाइट / website : aees.gov.in ईमेल आय. ई. /email id : osd@aees.gov.in



**Last date for receipt of quotation 08/11/2021
upto 1600 hours**

AEES/PC&GA/Printing/ord. file/TE.No.02/2021-22/१५१

October, 14, 2021

M/s. _____

**Sub: Printing and supply of AIPR orange folder files for use in
Vigilance Section of Central Office, AEES, Mumbai**

Sirs,

For and behalf of Atomic Energy Education Society, quotations are invited for printing and supply of registers & Formats, for use in Central Office sections in AEES, Mumbai as per the specifications and quantity detailed in Annexure – II.

| | | |
|------------------------------------|---|----------------------|
| TERMS AND CONDITIONS | : | Annexure – I |
| SPECIFICATIONS AND QUANTITY | : | Annexure – II |

Sample of the registers and Formats, to be printed can be seen in Purchase Cell Section on any working day (Monday to Friday) between 10.00 am to 5.00 pm.

The AEES reserves the right to accept and reject any of the quotation irrespective of the status without assigning any reason.

Please note that the sealed quotation should be on your letter head as per the format provided to you. It should be clear and without ambiguity. Overwriting will not be permissible. No fax/Telex quotation will be accepted. Any incomplete offer or offer with insufficient details will not be considered.

Quotation received against this tender enquiry will be opened on **08/11/2021 at 1700 hours** in the office of AO-III, central office, AEES, Anushaktinagar, Mumbai 400 094. The tenderers submitting quotation are requested to be present at the time of opening of tenders.

Yours faithfully,

(Meena H Hingorani)
Administrative Officer - III

TERMS AND CONDITIONS

| | | | |
|----|---|---|---|
| 01 | Paper | : | Sample of card/paper should be furnished alongwith the offer indicating brand, make & thickness in particular, duly signed by you.. |
| 02 | Price | : | The rate quoted by you should be inclusive of processing, bilingual printing (Hindi/English) cost of paper, forwarding, delivery, sketch work, artwork, design work etc. |
| 03 | Proof | : | First proof should be presented and got approved within four days from the date of receipt of the order, Second proof carrying all the corrections should be presented two days from the date of receipt of first proof. Third and final proof should also be produced next day from the date of receipt of second proof to : AO - III Atomic Energy Education Society, Central Office, Western Sector, Anushaktinagar, Mumbai- 400 094 |
| 04 | Consignee & Delivery | : | The delivery of the AIPR Orange folder file should be made free within 20 days from the date of placement of Work Order thereof. AO - III Atomic Energy Education Society, Central Office, Western Sector, Anushaktinagar, Mumbai- 400 094 |
| 05 | Bill | : | The bill addressed to Accounts Officer, AEES should be submitted to Chief Administrative Officer, Atomic Energy Education Society, Western Sector, Anushaktinagar, Mumbai- 400 094. |
| | | 1 | Delivery challan duly signed by consignee |
| | | 2 | Pre stamped receipt |
| | | 3 | Final Acceptance Certificate |
| | | 4 | Bank details |
| | | | a) Name of the Bank |
| | | | b) Branch |
| | | | c) Branch code |
| | d) IFSC Code | | |
| | e) Account Number | | |
| | f) Account Holder's Name | | |
| 5 | PAN No. | | |
| 6 | GST Registration No. | | |
| 06 | Payment | : | Full payment will be made by e-transfer within 20 days from the date of receipt of final acceptance of the printed material and your bill. No advance payment will be made. The payment will be made on the actual quantity of goods received after printing. |
| 07 | GST | : | GST, if any may please be indicated separately, if not included in the price. |
| 08 | Income Tax | : | The Income Tax will be deducted at source at applicable rates. |
| 09 | Validity | : | The rates quoted should be valid atleast for 60 days. |
| 10 | A good quality ink should be used for printing | | |
| 11 | The approximate quantity of the material mentioned above is subjected to change in the rate quoted above. | | |
| 12 | Your quotation in a sealed envelopes superscripted " Quotation for the printing and supply of AIPR Orange folder file for use in AEES, Mumbai " should reach the AO-III, Atomic Energy Education Society, Anushaktinagar, Mumbai-400 094 on or before 08/11/2021 by 1600 hours. | | |

M/H
14/10/21
(Meena H Hingorani)
Administrative Officer - III

Annexure – II to tender enquiry No. AEES/PC&GA/Printing/AIPR file/2021-22/94) dated 14/10/21

SPECIFICATION AND QUANTITY

| Sr.No. | Specification | Qty | Rate (Rs.) | Amount (Rs.) |
|--------|--|-------------|------------|--------------|
| 01 | AEES AIPR orange folder File (Bi-lingual) Cobra Spring File (Deluxe quality) Cloth binding on edges with provision for filling paper with tag holes. Size: 35 cms x 26 cms Thickness: 300 gsm file board. Printing matter by single colour to be done only on top | 500 Nos. | | |
| 02 | Total | | | |
| 03 | GST : @ 18 % if any | | | |
| 04 | Grand Total | | | |
| 05 | Delivery period | | | |
| 06 | Validity of rates quoted | | | |
| 07 | Sample : Attached/ Not attached | | | |
| 08 | GST No: | | | |
| 09 | PAN No : | | | |
| 10 | Any other information | | | |

Date:

Signature with seal

Stamp: