

परमाणु ऊर्जा शिक्षण संस्था

(परमाणु ऊर्जा विभाग का स्वायत्त निकाय, भारत सरकार)

केन्द्रीय कार्यालय, वेस्टर्न सेक्टर, प.ऊ.कें.वि.-6, अणुशक्तिनगर, मुंबई-400094

ATOMIC ENERGY EDUCATION SOCIETY

(An Autonomous Body under Department of Atomic energy, Govt. of India)

Central Officer, Western Sector, AECS-6, Anushaktinagar, Mumbai-400094




एन.आई.टी. नं. प.ऊ.शि.सं./क्र.वि./दि.नि.:01/2020-2021/1284 28th सितंबर, 2020

विषय: वर्ष 2020-2021 के लिए केंद्रीय कार्यालय, एस्टर कॉटेज और एस्टर स्टूडियो, प.ऊ.शि.सं. के परिसरों में विसंक्रमण और रोडन्ट ट्रीटमेंट (कृंतक उपचार) हेतु सेवा संविदा के लिए ई-निविदा आमंत्रण सूचना

परमाणु ऊर्जा शिक्षण संस्था नीचे दिए संलग्नकों के अनुसार केंद्रीय कार्यालय, एस्टर कॉटेज और एस्टर स्टूडियो, प.ऊ.शि.सं. के अणुशक्तिनगर, मुंबई-400094 स्थित परिसरों में विसंक्रमण और रोडन्ट ट्रीटमेंट (कृंतक उपचार) हेतु सेवा संविदा के लिए उचित लाईसेंस रखने वाली प्रख्यात, अनुभवी, तकनीकी और वित्तीय रूप से सुदृढ़ एसेंसियों से ऑनलाइन निविदा आमंत्रित करती है।

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|-----------------------------------|---|-----------------------------|
| 1. निबंधन एवं शर्तें | : | संलग्नक-I |
| 2. संविदा दर (कोटेशन) का प्रारूप | : | संलग्नक-II |
| 3. ई-निविदाकरण के लिए दिशानिर्देश | : | संलग्नक-III (भाग 'क' व 'ख') |


(प्रेमा अरुणाचलम)

सहायक प्रशासनिक अधिकारी



परमाणु ऊर्जा शिक्षण संस्था

(भारत सरकार के परमाणु ऊर्जा विभाग का स्वायत्त निकाय)

ATOMIC ENERGY EDUCATION SOCIETY

(An autonomous body under Department of Atomic Energy, Govt. of India)

NIT No. AEES/PC/Ser.Cont/Pest Control/TE No. 01/2020-2021/1284 28th September 2020

Sub: Notice inviting e-tenders for Service Contract for disinfestations and Rodent Treatment in the premises of Central Office, ASTER Cottage and ASTER Studio, AEES for the year 2020-2021

Atomic Energy Education Society (AEES) invites online tenders from reputed, experienced, technically & financially sound agencies with proper license for service contract for disinfestations and Rodent Treatment in the premises of Central Office, ASTER Cottage and ASTER Studio, AEES at Anushaktinagar, Mumbai – 400 094 as per the annexures given below:

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|-------------------------------|---|-----------------------------|
| 1. Terms and conditions | : | Annexure – I |
| 2. Format for Quotation | : | Annexure – II |
| 3. Guidelines for e-tendering | : | Annexure – III (Part A & B) |

TERMS AND CONDITIONS

01	The rate quoted shall be firm during the currency of the contract period	
02	GST	: GST, if applicable will be paid extra.
03	Income Tax	: Income Tax, if applicable will be deducted from your bill.
04	Security Deposit	The Security Deposit equal to 10% of the Contract Order value in the form of Demand Draft of Nationalized Bank shall be collected from the successful Contractor within one month after issue of the contract. The same shall be released on the successful completion of the contract. In case of unsatisfactory performance, the Security Deposit will be forfeited.
05	The Contractor shall carry out general pest-control, termite control and rodent control treatment for :-	
	1	ASTER Cottage, Annex Building., AECS-4, Mumbai and surrounding area- [4 Guest Rooms, VIP Room (3 rooms + 1 toilet & 1 passage)].
	2	ASTER Studio, Annex Building AECS-4, Mumbai – [3 rooms & 1 passage.]
	3	Central Office, AEES (Ground + 2 floors and surrounding area) (29 Rooms, 6 toilets and 3 corridors).
06	Disinfestations Treatment	: Contractor shall provide disinfestation treatment on monthly basis, i.e., twelve services during the period of contract. In addition to the monthly treatment, contractor shall provide disinfestation treatment to our premises as and when required .
07	Rodent Treatment	: Contractor shall provide rodent treatment on quarterly basis i.e., four services during the period of contract (one year). The rodent treatment consisting of baiting, trapping and /or fumigation shall be used effectively as to bring the infestation under control. The periodical inspection of the treated area shall be made in each quarter of three months by contractor or his representative.
08	Anti- Termite Treatment	: Contractor shall provide anti termite treatment on quarterly basis i.e., four services during the period of contract (one year). Comprehensive treatment should be carried out in all passages, staircases, stair case up and top area and building perimeter by drilling about 15 mm holes on the ground and basement and 12 mm holes along the walls and other floors every 20" apart and anti-termite emulsion should be forced into those holes. The holes should be safe, effectively sealed with cements. The periodical inspections of the treated areas shall be made in each quarter of three months by the contractor.
09	Service Report	Upon completion of quarterly servicing, Service Report

			shall be submitted to the consignee once in every three months. Consignee : Assistant Administrative Officer (PC) Atomic Energy Education Society, AECS-6, Western Sector, Anushaktinagar, Mumbai – 400 094.
10	Insecticide shall be sprayed thoroughly in the entire premises in all nooks and corners and other vulnerable land potential places harboring cockroaches and other insects, such as lizards, silverfish, spiders, bedbugs, red ants etc.		
11	In respect to the specific request from this office, Contractor will reach our site on the same day or positively by the next working day.		
12	Contractor shall take appropriate precautions to ensure that the insecticides/baits or fumigation used do not cause any health hazard to the users of the premises. As far as possible cautionary symbols may be placed if poisonous baits are kept for the controls of rodent.		
13	Contractor shall send only technically competent personnel for spraying the insecticides/application of rodent control treatments.		
14	The contract will be valid for one year commencing from 01/11/2020 to 31/10/2021.		
15	Payment	:	No advance payment will be made. The payment will be made on quarterly basis i.e. every three months (post servicing). In case any service is missed, the proportionate maintenance charges will be deducted from the payment. The payment will be made on production of the following documents 1. Bill in triplicate 2. Service Report duly signed by the consignee 3. Pre stamped receipt. 4. Copy of PAN 5. GST Registration No. 6. Bank Details a) Name of the Bank b) Branch c) Branch Code d) IFSC Code e) Account Number f) Account Holder's Name
16	Bill	:	Bill in triplicate (along with service reports) addressed to "Accounts Officer, AEES" is to be submitted to Chief Administrative Officer, AEES for the settlement of claim.
17	Paying authority	:	Accounts Officer Atomic Energy Education Society AECS-6, Western Sector, Central Office, Anushaktinagar, Mumbai – 400 094
18	Termination of contract	:	While the contract is intended to be valid for a period of 1 year, AEES reserves the right to terminate the contract by giving 1 (one) month advance notice.
19	Extension of contract	:	AEES reserves the right to extend the duration of the contract at the same rates, terms and condition with the consent of the contractor.
20	Settlement of dispute	:	Any dispute arising out of this contract shall be settled

	/ claim etc.		by the sole arbitration of the CAO/Secretary, AEES or by some other person appointed by him/her whose decision shall be final and binding on the parties under the contract.
21	Safety Aspect	:	The workmen employed by you should be adequately insured and in case of any accident to workmen during work in our premises, AEES will not be liable for any claim on this account.
22	Force Majeure	:	A Force Majeure (FM) means extraordinary events or circumstance beyond human control such as an event described as an act of God (like a natural calamity) or events such as a war, strike, riots, crimes (but not including negligence or wrong-doing, predictable/seasonal rain and any other events specifically excluded in the clause). An FM clause in the contract frees both parties from contractual liability or obligations when prevented by such event from fulfilling their obligations under the contract. The FM clause does not excuse the firm's non-performance entirely, but only suspends it for the duration of the FM. The firm has to give notice of FM as soon as it occurs and it cannot be claimed ex-post-facto.
23	Tender Processing fee Rs. 590/- to be paid online.		

QUOTATION FORMAT

A) Place of service: ASTER Cottage, Annex Bldg. AECS-4, Anushaktinagar, Mumbai 400 094				
Sr. No	Type of service	Period of service	Rate (in Rs.)	Amount (in Rs.)
01	General Pest control service such as red ants, lizards, spiders, bed bugs, cockroaches and silver fish etc.	Monthly (12 services)		
	Rodent Control programme	Quarterly (4 services)		
	Anti-termite Treatment	Quarterly (4 services)		
Total – (A)				
B) Place of service : ASTER Studio, Annex Bldg., AECS-4, Anushaktinagar, Mumbai – 400 094				
02	General pest control service such as Red ants, lizards spiders, bed bugs, cockroaches and silver fish etc.	Monthly (12 services)		
	Rodent Control programme	Quarterly (4 services)		
	Anti-termite Treatment	Quarterly (4 services)		
Total: (B)				
C) Place of service: Central Office, Atomic Energy Education Society, AECS-6, Western Sector, Anushaktinagar, Mumbai – 400 094				
03	General pest control service such as Red ants, lizards spiders, bed bugs, cockroaches and silver fish etc.	Monthly (12 services)		
	Rodent Control programme	Quarterly (4 services)		
	Anti-termite Treatment	Quarterly (4 services)		
Total : (C)				
Grand Total : (A + B + C)				

Date:

Signature with seal

INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR e-TENDERING

PART A: GUIDELINES FOR E-TENDERING

1. The intending bidders must read the terms and conditions of the tender documents. He should only submit bids if he considers himself eligible and he is in possession of all documents required.
2. The documents as uploaded can be viewed and downloaded free of cost by any one including the intending bidder. However for participating tendering process the intending bidder must download the documents after confirmation of tender processing fees from e-tendering portal only, within time and date of downloading, otherwise it will not be possible for them to upload the documents on the e-tendering portal.

Notes:

- i) Downloading the tender documents without confirmation of payment details towards tender processing fees on web site: www.tenderwizard.com/DAE shall not be valid.
 - ii) The PDF documents available in website are part of tender document and can't be uploaded on the e-tendering portal in its present form.

However, the bidders may download the specific forms / data sheets etc. filled up, scanned and upload the same as required.
 - iii) The tender document submitted manually can't be accepted and shall be rejected summarily.
3. It is mandatory for all the applicants to have class-III digital signature certificate from any of the licensed Certifying Agency to participate in e-tendering.
 4. In order to participate in online e-tendering process, it is mandatory for the applicants to have user **ID & Password** to get access to the website www.tenderwizard.com/DAE. The applicants have to get registered their firm / company with the service provider, M/s. ITI Limited for user ID & password. The registration shall be done by paying an annual registration fees to M/s. ITI Limited and completing other formalities as mentioned in website. Validity of online registration is for one year from date of its issuance and be subsequently renewed. For assistance/ clarifications please contact mobile No. 09969395522, e-mail : twhelpdesk231@gmail.com / daehelpdesk@tenderwizard.co.in
 5. The applicants, who have already obtained such valid user ID and password from M/s. ITI Limited, for any other project of DAE, need not obtain fresh user ID and password for the purpose of participation in the present tender.
 6. The services for e-tendering in DAE is provided by M/s. ITI Ltd., Tender wizard Help Desk Centre, B-1/5A, 2nd Floor, Main Nazafgarh Road, Near Janakpuri Metro Station (East) Janakpuri, New Delhi-110058, Fax NO. 91-11-25618721, Phone – 91-11-49424365, e-mail: daehelpdesk@etenderwizard.co.in

7. The excel sheets comprising of technical data sheet, financial bid and other documents shall be uploaded online in the prescribed format before the date and time as mentioned in e-tender portal. No other mode of submission is acceptable.
8. The agency shall download the pre bid clarification, if any, for the work and upload the same (scanned copy) duly signed and sealed. The revised documents (if any) shall be uploaded in e-tender portal.
9. After submission of the bid / document, the bidder can re-submit revised bid / document any number of times but before last time and date of submission of bid / document as notified.
10. If the agency is found ineligible, after opening of his tender shall become invalid and processing fees shall not be refunded.
11. Tenderers are advised to upload their document well in advance, to avoid last minute rush on the server or complications in uploading. AEES, in any case, shall not be held responsible for any type of difficulties during uploading the documents including server and technical problems whatsoever.
12. Submission of the tender documents after the due date and time (including extended period) shall not be permitted. Time being displayed on e-tendering portal of AEES shall be final and binding on bidders.
13. In case of any problem with the submission of the tender, the tenderers may take the assistance of help desk or use the help manual given on the said website or mobile and e-mail mentioned above.

PART B : NIT DETAILS:

1. NIT No. : AEES/PC/Ser.Cont/Pest Control/TE No. 01/2020-21/ Sept 2020
2. Name of Work : Disinfestations and Rodent Treatment in the premises of Central Office, ASTER Cottage and ASTER Studio, AEES for the year 2020-2021.
3. Estimated cost put to tender : Rs. 61395.00 including GST
4. Tender Processing Fee : Rs.590/- through e-payment
5. Dates of availability of Tender documents for download website: : From 28/09/2020 (1300 hours) to 09/10/2020 (1700 hours) on www.tenderwizard.com/DAE
6. Last date and time of closing of online submission of tenders : 21/10/2020 (1500 hours)
7. Date and time of online opening of tenders : 22/10/2020 (1600 hours)

Note: AEES reserves the right to accept or reject the tender(s) in full or in part, without assigning any reason thereof. Tenders with any condition including conditional rebate shall be rejected forthwith.