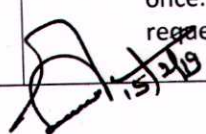


ATOMIC ENERGY EDUCATION SOCIETY
Anushaktinagar, Mumbai – 400 094

Revised parameters for considering request transfer of AEES staff on the basis of evaluation points

Sl. No.	Revised parameters	Particulars	Maximum points accorded
01.	Both Wife and Husband are employed and are staying separately	<p>[I] NORMAL CASES</p> <p>1. If both employed in AEES / DAE / its Constituent Units / Aided Institutions</p> <p>a) First three years of initial appointment – Nil point</p> <p>b) Fourth year onwards - 3 points for each completed academic year (maximum of 30 points).</p> <p>[II] OTHER THAN DAE / AEES</p> <p>Spouse if working in any Govt. sector (other than AEES/DAE Units) at the requested station or nearby requested station then</p> <p>a) Less than 5 years of service from the date of initial appointment in AEES - Nil point.</p> <p>b) Above 5 years of service - 1 point for each completed year, (maximum of 30 points).</p> <p>[III] SPECIAL CASES</p> <p>If both wife and husband are employees of AEES/DAE and any other allied units of DAE working at two different places and having a child of less than three years of age and have just completed three years of service from the date of their initial appointment and wish to apply for a transfer to join the spouse, then such employees will be given a bonus point of 5 which will also be subject to maximum of 30 points.</p> <p>(i) + 5 bonus points will be added, only if the employee shows active stay at the station as on 31st of March of the previous completed academic session.</p> <p>(ii) + 5 bonus points will not be awarded if there is a period of continuous absence of 30 days or more (which includes all sorts of leave/absence) during the current academic year.</p> <p>(iii) Bonus 5 points may be awarded only once. It may not be accounted for requesting subsequent transfers.</p>	30 points



02	<p>A staff member or his/her spouse or dependent, if any, suffering from serious ailment for which the required medical facility is not available at the present place of posting or any dependent is physically challenged and the employee applies for a transfer to avail treatment.</p> <p>(Note : The statement in this regard should be supported by a certificate issued by a CHSS, Medical Officer or Head of the Department of DAE Unit)</p>	<p>Medical Ground/DFP>(*Incident of death of spouse/own son/own daughter), if occurred in last two years (as on March 31st of the year.)</p> <p><u>AEES/DAE Employees:</u> Self 20 points Spouse 15 points Children (natural and adopted) 10 points</p> <p><u>For Dependent parents:</u> Above 60 years – 10 points Below 60 years – 05 points</p> <p>In case of tie, DFP cases will be preferred. (Subject to maximum of 20 points)</p> <p>** Serious Ailment which may be considered (during the course of service period)</p> <ol style="list-style-type: none"> 1. Cancer 2. Paralytic Stroke 3. Renal failure 4. Coronary Artery Disease 5. Thalassemia 6. Parkinson' Disease 7. Motor Neuron Disease 8. Severe Arthritis 9. Any other ailment of severe/serious nature <p>** Note (i): For proving all above, valid medical certificate issued by CHSS Medical Officer/ Head of the medical division of DAE/DAE unit/Medical Superintendent is compulsory to attach.</p> <p>Note (ii): If husband and wife are employees of AEES and both of them request for transfer on same grounds for a particular place, points on these grounds can be earned by either of them. However, priority will be given to consider the transfer of both the employees subject to availability of vacancies.</p>	20 points
03	<p>Active Stay at station as on 31st March. Period of continuous absence of 30 days or more (which includes all sorts of leave/absence) shall not be counted as a completed year.</p>	<p><u>RURAL / URBAN CASES</u></p> <ol style="list-style-type: none"> (i) First 3 years of service – Nil point (whether posted at urban or rural) (ii) After completion of three years, for each completed year, if request transfer asked for : <ul style="list-style-type: none"> Urban to Urban - 1 point Rural to Urban - 2 points Rural to Rural - 3 points Urban to Rural - 5 points <p>(Subject to maximum of 15 points)</p>	15 points


15/3/13

04	Number of Administrative transfers to outstations	1) 1 time - 1 point 2) 2 times - 2 points 3) 3 times - 4 points 4) 4 times - 6 points 5) 5 times - 8 points 6) More than 5 times - 10 points 7) * Other than administrative/ request transfers - Nil point (* such cases to be seen / certified only by the competent authority) (Subject to maximum of 10 points)	10 Points
05	Service of the employee	NEAR TO SUPERANNUATION Less than 1 year or 1 year - 15 points Less than 2 years or 2 years - 12 points Less than 3 years or 3 years - 10 points Less than 4 years or 4 years - 08 points Less than 5 years or 5 years - 05 points Subject to maximum of 15 points and will be counted at every subsequent transfer requests.	15 points
06	APAR grading for the last five years	Below average - Nil point(per year) Good - 1 point (per year) Very Good - 1.5 points (per year) Outstanding - 2 points (per year) (Subject to maximum of 10 points)	10 points

In addition, the following issues will also be considered for transfer on request.

1. The vacancy position of different schools would be displayed in the AEES website.
2. Transfer if any, could be implemented anytime during the academic session.
3. National / AEES awardees may be given preference.
4. Newly recruited / promoted staff will be considered for a transfer request only after completing minimum three years of service at the present place of posting. However, requests made before such a period will be examined in AEES on case to case basis.
5. Teachers scoring 20 points and below will not be considered for request transfer. However, such cases will be considered if there is a surplus or a new recruitee is being posted in the said subject in that school where the teacher is presently working.
6. Cases of teachers against whom disciplinary proceedings are going on, their requests will not be considered.
7. Hereafter, application for request transfer will not be invited on year to year basis.
8. Any request for transfer pending as on 31st December of any year will be considered for transfers to be effected during next academic year. A request which has not been fulfilled will be automatically considered, if not formally withdrawn.
9. After issue of the transfer order, if any staff member requests AEES for cancellation of the transfer order, the staff member concerned is required to bear the financial loss that would be incurred by the AEC School concerned for availing any services on ad-hoc/contract basis against his/her vacancy. In addition, he/she may be disqualified for 3 years for transfer on request.

13/11/15